



SIZA is Fruit South Africa's ethical trading standard, which was developed to save growers from having undergo different ethical trading audits from different retailers. SIZA is recognised by all major UK retailers and saves growers time and money.

# NEWS FROM FRUIT SOUTH AFRICA

## MEMBERSHIP

SIZA membership is growing with the total currently at 545 members. The breakdown of membership is as follows:

- Producer: 472
- Producer / pack house: 4
- Pack houses: 43
- Export agents: 19
- Import agents: 1
- Retailer / Industry associations: 6

## SIZA REGISTRATIONS AND GENERAL ENQUIRIES

To register on SIZA, log onto the new SIZA website [www.siza.co.za](http://www.siza.co.za), click on "Registration" and you will be guided to the registration form to complete. For general enquiries including registrations, SAQs and SEDEX, e-mail Mariessa Erasmus at the new SIZA information e-mail address: [info@siza.co.za](mailto:info@siza.co.za) or contact her on telephone number 021

8500 510. A dedicated SIZA helpline will be available at the end of November 2013.

## MULTI-SITE REGISTRATIONS

The SIZA programme includes an option for multi-site registration. A multi-site refers to a company with a central management system at its head office which controls all the company policies and procedures, including employment contracts and personnel records on behalf of its sites.

Companies can register as a Level 3 Multi-site member on the SIZA system with the following options:

- If the company has 2 to 6 sites, each site pays R750 p.a. (there is no cost for the central system);
- If the company has 7 to 10 sites, the company pays R5 000 for itself and this includes up to 10 sites;

- If the company has 11 and more sites, the company pays R5 000 and gets the first 10 sites at no cost but pays R750 per site after 10 sites.

## LINKS ON SIZA FOR EXPORTERS, IMPORTERS AND RETAILERS

Exporters, importers and retailers who are members of SIZA can be linked to their suppliers on the SIZA system in order to have visibility of these sites. Please e-mail [info@siza.co.za](mailto:info@siza.co.za) to advise which sites you wish to be linked to and / or further information on the process.

## SIZA CAPACITY BUILDING PROGRAMME ROLL OUT

The Department of Agriculture, Western Cape, demonstrated its support for the SIZA programme when the MEC, Mr Gerrit van Rensburg, handed over a symbolic cheque for R1 million to Fruit South Africa at Elsenburg on 24<sup>th</sup> October 2013. The funding will support the roll out of the capacity building programme in the Western Cape. Awareness sessions and workshops are planned in the Western Cape and details will be made available in the next *SIZA NEWS*.

For more information or to request a workshop, please contact Colleen Chennells at [chennell@iafrica.com](mailto:chennell@iafrica.com).

## AGREEMENT WITH WIETA

SIZA has reached an agreement with WIETA, which will allow SIZA members who have done a SIZA audit to be recognised by WIETA for purposes of obtaining the WIETA certification. WIETA will still need to do a spot-check on the site to ensure corrective actions have been completed before certifying the site. The cost of the spot-check can be recovered from Vinpro if they are Vinpro members.

## SIZA / SEDEX update

A further 88 sites with their historical data were transferred to the Fruit SA AB account on SEDEX at the end of October 2013. Sites under the FSA AB account can still log onto SEDEX using their previous SEDEX password and see their SEDEX SAQ and audit report. Corrective actions from previous (non-SIZA) audits must still be signed off on SEDEX by the auditor who did the audit.

There are some problems with certain sites not being visible after the latest transfer, but we are resolving this with SEDEX. If you are concerned about visibility on SEDEX for your retailer customers, please e-mail [info@siza.co.za](mailto:info@siza.co.za) and you will be assisted.

SIZA administration will update SAQs on SEDEX by transferring data from the SIZA SAQ to SEDEX.

## LINKING SITES TO CUSTOMERS ON SEDEX

If sites need to be visible and linked to customers (retailers) on SEDEX as a retailer requirement, please send details of the site name and the customer to [info@siza.co.za](mailto:info@siza.co.za) and we will create the links.

A reminder that a supplier who needs to be visible to retailers on SEDEX, must send SEDEX a **letter of permission** to transfer their account and historical data to the FSA AB account.



# SIZA audit requirements

There have been many queries regarding SIZA audit requirements.

## **When must a site have its first SIZA audit after registration?**

SIZA does not prescribe when sites must have their first audit after registration. A site can remain a **provisional member** of SIZA on the system until it has a third party audit. After the audit the site becomes a full member as its SAQ information will have been verified in the audit process. The site then gets into the SIZA audit frequency cycle described in Table 1. There is no prejudice to growers in being a provisional member.

## **How often must a site do an audit?**

Once a site has done its first SIZA audit, it gets into the SIZA audit frequency cycle which prescribes the frequency of audits according to Table 1.

## **When must a site do its next audit if they did a SIZA audit AFTER November 2012 (after SIZA registration opened)?**

The next audit of these sites will be based on the Audit Frequency Table (Table 1) and depends on the number of non-compliances which have not been completed and signed off as agreed to in the CAP report. After the final date for completing non-compliances has passed, the site will be sent a

letter indicating its risk rating and when their next audit will be due.

## **When must a site do its next audit if they did a SIZA audit BEFORE November 2012 (before SIZA registration opened)?**

The auditor will do a manual assessment of the non-compliances in the CAP Report in order to calculate the site's risk rating. The site's next audit will be based on the number of non-compliances which have not been completed and signed off as agreed in the CAP Report, and will be based on the SIZA Audit Frequency Table. The site will then be informed when their next audit is due.

## **When must a site do its next audit if they did an ETI / SMETA audit in 2011 or 2012?**

Sites which have done an ETI / SMETA audit in 2011 or 2012 and are now SIZA members must do their next audit as follows:

- Sites last audited in 2011 will do the next SIZA audit in 2014;
- Sites last audited in 2012 will do the next SIZA audit in 2015.

## **Contact details for further information:**

All SIZA queries including registrations, SAQs, SEDEX:  
**info@siza.co.za** or  
 Tel 021 8500 510 



**Table 1. Frequency of audits.**

Risk category	Critical	Major	Minor	Next full audit
D	1 or more	and/OR >5	and/OR >30	This is a high risk category. Next audit is 12 months from date of original audit.
C	0	3-5	and/OR 21 - 30	Next audit is 12 months from date of previous audit; however, the site can move to a B category if it closes out Non-compliances in the time frames agreed in the Corrective Action Plan (CAP) Report; if this happens the next full audit is 3 years from the date of original audit.
B	0	1-2	11-20	If Non-compliances are completed, next full audit is 3 years from date of original audit.
A	0	0	0-10	If Non-compliances are completed next full audit is 5 years from date of original audit.