



# NEWS

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Membership .....	1
Sedex Update .....	1
Process for reg.....	2
Capacity Building..	2
WIETA Update .....	2
FAQ .....	3

## Membership

SIZA membership is growing with the total currently at 362 members.

The breakdown of membership is as follows:

Producer/Pack-house: 303  
Pack houses: 36  
Exporters: 16  
Importers: 1  
Retailers / Industry associations: 6

## Siza / Sedex Update

If you are a member of SIZA you can remain visible to your customers on SEDEX if this is a marketing requirement. FSA is now registered as an AB member on SEDEX, and you can authorise SEDEX to transfer your account and historical data to the FSA AB account where you will remain registered as an 'employment site'. You do not have to pay the SEDEX registration fee for this facility. FSA will pay the costs of each account that is transferred. Since the costs are high for individual transfers of accounts, FSA has arranged to do transfers of accounts in BULK on specific dates. Please note the Reminder above.

*A reminder of what you must do to transfer your account to the FSA AB account on SEDEX:*

1. Email or fax a **letter of permission** to SEDEX instructing them to move your account to the "FSA AB member" account. If you need a copy of this letter of permission email Colleen Chennells at [chennell@iafrica.com](mailto:chennell@iafrica.com).
2. The **letter of permission** must be emailed from the account holder's email address.
3. The Letter of permission must reach SEDEX **BEFORE** the supplier's SEDEX account lapses.
4. If your SEDEX account has already lapsed you can have your account uploaded under the FSA AB account but this will not include all your historical data.

Other important facts about being an *employment site* under the FSA AB Account:

- You still have full access and user rights to your SEDEX account using the same reference number. Your corrective actions can still be verified by the auditor as before.
- FSA administration will manage the transfer of data from the SIZA SAQ to the SEDEX SAQ which will ensure your updated information is visible to customers. This cost will be carried by FSA.

**REMINDER!**  
**If you want your SEDEX account to be transferred to the FSA AB account, the next bulk transfer of accounts will take place on 31 OCTOBER 2013.**  
**Remember to send your Letter of Permission to SEDEX BEFORE your SEDEX account lapses and to do this before 31 October 2013**

# What is the process for Siza registration?

1. Registration for all members: go to [www.fruitsa-ethical.org.za](http://www.fruitsa-ethical.org.za), click on “Registration” and follow instructions.
2. The registration form is submitted on-line to FPEF.
3. Proof of payment is sent to [siza@fpf.co.za](mailto:siza@fpf.co.za).
4. The member is added to the SIZA register and allocated a SIZA membership number.
5. The list of new SIZA registrations is sent weekly (on Monday) to SAIGOL which manages the SIZA data platform.
6. SAIGOL activates the service and sends a Welcome Pack to new members:
  - Producers / pack houses (Levels 1 and 2) receive an introductory letter with membership number, and active link to the member’s Self Assessment Questionnaire.
  - Exporters, importers, retailers (Levels 3, 4, and 5) and associate members receive an introductory letter with membership number, explanation of how they can be linked to suppliers, and other relevant information.
7. The producer / pack house member has two months to complete the SAQ and submit this back to SAIGOL.
8. The SAQ is reviewed by the platform reviewer and returned if unfinished. This is to assist the producer with preparation for an audit and is not a pass/fail exercise.
9. The SAQ is approved and is sent back to the member with a letter that describes the “Next Steps”, including audit requirements and a list of audit bodies.

## Siza Capacity Building Programme

### Department of Agriculture, Western Cape support for SIZA capacity-building programme

The first SIZA Train-the-trainer programme will be held on 11<sup>th</sup> and 12<sup>th</sup> September in Paarl as part of the Department of Agriculture (Western Cape) funded programme. The pilot programme will train 15 training providers in the industry to provide ongoing training on the implementation of the SIZA Standard to growers and other stakeholders in the industry. SIZA training materials will be developed as part of the package. Eight workshops for Ethical Trade Facilitators are planned in the Western Cape in the next year which is also part of the DOA (WC) funded programme.

SIZA is still waiting to confirm funding for workshops to take place around the country. However, anyone is free to use the services of the SIZA-recognised training providers but this will be for their own cost. Details of recognised training providers will be on the website ([www.fruitsa-ethical.org.za](http://www.fruitsa-ethical.org.za)) after 15<sup>th</sup> September.

## SIZA / WIETA Update

SIZA has reached an agreement with WIETA which will allow SIZA members who have done a SIZA audit to be recognised by WIETA for WIETA certification purposes. The process of recognising the SIZA audit involves a spot-check by WIETA the cost of which can be recovered from Vinpro if they are Vinpro members. This agreement is very important for SIZA members who produce both wine grapes and other types of fruit as they will not have to duplicate the audit if they have done a SIZA audit. A joint communication was sent out to the industry in August 2013. For more information contact Colleen Chennells at [chennell@iafrica.com](mailto:chennell@iafrica.com).

# Five Most Frequently Asked Questions from the SAQ

## 1. What does PPE mean? (Q7.8 Do you provide appropriate PPE to individuals free of charge?)

Answer: Personal Protective Equipment (Goggles, leather aprons, etc)

## 2. What does COIDA mean? (Q 1.1.1: COIDA)

Answer: The Compensation for Occupational Injuries and Diseases Act, this is your workman's compensation number.

## 3. Is your data to be shared with Sedex? (Q1.1: Is your data to be shared with Sedex?)

Answer: Please confirm this with your exporter. Different retailers have different requirements and your exporter should be able to advise you.

## 4. What is your Growing Area? (Q1.2.1.2 Growing Area)

Answer: Total hectares covered in crops

## 5. What is the maximum amount of overtime recorded during the past 12 months? (Q: 9.3)

Answer: This is the highest amount of overtime recorded, as per payslip, in the last 12 months.



Contact details for further information:

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